



# Development Application

## Community Development Department

317 North Douty Street

Hanford, CA 93230

Office (559)585-2580

FAX (559)585-1633

Website: [www.cityofhanfordca.com](http://www.cityofhanfordca.com)

TDD/TYY, Dial 711

Check all that apply: (See additional submittal requirements for each application type.)

Annexation       Rezone /Prezone

	Applicant	Property Owner	Engineer/Other
Name			
Address			
City, State, Zip			
Phone Number			
Email Address			

I request that all correspondence be sent to (choose one)  Applicant  Property Owner  Engineer/Other by (choose one)  US Mail  Email

Description of Project:			
Project Address:		Project APN:	
Nearest Major Intersection			
General Plan Designation:		Zone District Designation:	
Existing Use			
Describe Existing Improvements/Structures			
Site Plan Review Number(s)			

Other Involved Parties such as Developer, Builder, Architect for Disclosure Purposes (attach separate page if necessary)

Name	
Company	
Mailing Address	
Phone	
	City/State
	Email

**APPLICANT:** I have reviewed this completed application and attached material. The information provided is accurate.

**PROPERTY OWNER/AUTHORIZED AGENT:** I have read this completed application and consent to its filing. (Property owner consent form required if not signed by the property owner.)

Signature of Applicant

DATE

Signature of Property Owner/Agent

DATE

OFFICE USE ONLY BELOW:

Date Received: \_\_\_\_\_

By: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

File Numbers Assigned: \_\_\_\_\_

# CITY OF HANFORD

## Agency Authorization Form

**OWNER:**

I, \_\_\_\_\_, declare as follows:  
(Owner's Name)

I am the owner of certain real property bearing assessor's parcel numbers(s) (APN's):

\_\_\_\_\_

\_\_\_\_\_

**AGENT:**

I designate \_\_\_\_\_, to

(Agent's Name) (Please type or print.)

act as my duly authorized agent for all purposes necessary to (list permit type): \_\_\_\_\_

relative to the property mentioned herein.

**DECLARATION:**

I declare under penalty of perjury the foregoing is true and correct.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**OWNER****AGENT**

(Signature of Owner)

(Signature of Agent)

(Owner Mailing Address)

(Agent Mailing Address)

(Owner Telephone)

(Agent Telephone)

**APPROVED:**

**CITY OF HANFORD**

By: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

*Note: Attach acknowledgment of signature(s) by Notary Public, if executed outside the State of California.*

## Annexation Application Supplemental Materials

The following is required to be submitted with your application:

- APPLICATION
- FILING FEES – Application Fee, LAFCo Fee, State Board of Equalization Fee, Environmental Fee
- AGENCY AUTHORIZATION (IF THE APPLICANT IS NOT THE PROPERTY OWNER)
- CONSENT TO ANNEX FORM BELOW
- PETITION TO LOCAL AGENCY FORMATION COMMISSION (LAFCo)
- ENVIRONMENTAL REVIEW APPLICATION
- COPY OF DEEDS
- LEGAL DESCRIPTION OF AREA TO BE ANNEXED AND MAP. These items must meet the requirements of the Kings Local Agency Formation Commission (LAFCo) and State Board of Equalization
- 500 FOOT RADIUS MAP AND MAILING LABELS FOR ALL PROPERTY OWNERS WITHIN 500 FEET
- PRE-ZONE APPLICATION (if applicable)

Applications without the above information will not be accepted for processing.

## KINGS COUNTY LOCAL AGENCY FORMATION COMMISSION

CASE NO. \_\_\_\_\_

### PETITION FOR PROCEEDINGS PURSUANT TO THE CORTESE-KNOX-HERTZBERG LOCAL GOVERNMENT REORGANIZATION ACT OF 2000

The undersigned hereby petitions the Kings County Local Agency Formation Commission for approval of a proposed change in organization or reorganization, and stipulates as follows:

1. The proposal is made pursuant to Part 3, Division 3, Title 5 of the California Government Code (commencing with Section 56000).
2. The specific change or changes of organization proposed (i.e., annexation, detachment, reorganization, etc.) is/are:

---

---

---

---

3. The boundaries of the territory, or territories, included in the proposal are as described in EXHIBIT "A" attached hereto and by this reference incorporated herein.
4. The territory, or territories, included in this proposal is/are:

Inhabited (12 or more registered voters).  
 Uninhabited.

5. The proposal  is or  is not consistent with the sphere of influence of the affected city and/or district(s).
6. The reason(s) for the proposed \_\_\_\_\_ (annexation, detachment, reorganization, etc.) is/are:

---

---

---

---

7. The proposed \_\_\_\_\_ (annexation, detachment, reorganization, etc. is requested to be made subject to the following terms and conditions:

---

---

---

8. The persons signing this petition have signed as:

Registered voters.  
 Owners of land.

## **REQUIREMENTS FOR METES AND BOUNDS LEGAL DESCRIPTION**

1. Every description must be self-sufficient within itself and without the necessity of reference to any extraneous document. When a description refers to a deed of record, the deed should be used only as a secondary reference.
2. When writing a metes and bounds description of a contiguous annexation, all details of the contiguous annexation, all details of the contiguous portion(s) of the boundary may be omitted. The points of departure from the existing boundary must be clearly established.
3. A specific parcel description in sectionalized land (e.g., The SW 1/4 of Section 22, T1N, R1W) is permissible without a metes and bounds description of the perimeter boundary.
4. A parcel description making a reference only to a subdivision is not acceptable, unless all dimensions needed to plot the boundaries are given on a accompanying plat. The relationship of lot lines with street right-of-ways must be clearly indicated.

## **REQUIREMENT FOR RECORDED MAP**

The annexation/detachment map which will be recorded in the Kings County Licensed Surveyors Plats must conform to the following provisions:

1. Every map must clearly indicate all existing streets, roads and highways within and adjacent to the subject territory, together with the current names of these thoroughfares.
2. Every map shall bear a scale and a north point.
3. The point of beginning of the legal description must be shown on the map. The boundaries of the subject territory must be distinctively shown on the map without obliterating any essential geographic or political features.
4. The map shall be legibly drawn, printed or reproduced by a process guaranteeing a permanent record in black on tracing cloth or polyester base film. If ink is used on polyester base film, the ink surface shall be coated with a suitable substance to assure permanent legibility.
5. The size of each sheet shall be 18 by 26 inches. A marginal line shall be drawn completely around each sheet, leaving an entirely blank margin of 1 inch. The scale of the map shall be large enough to show all details clearly and enough sheets shall be used to accomplish this end. The particular number of the sheet and the total number of sheets comprising the map shall be stated on each of the sheets, and its relation to each adjoining sheet shall be clearly shown.