

CITY OF HANFORD

APPLICATION FOR: LOT LINE ADJUSTMENT NO. _____

SUMMARY INFORMATION FORM FOR LOT LINE ADJUSTMENT APPLICATIONS:

The purpose of this form is to provide information concerning the proposed Lot Line Adjustment to help determine whether it conforms to the provisions of the City of Hanford Municipal Code. Only the owner or owner's authorized agent may submit an application. If filing by mail, the signature must be notarized. The following information is necessary to properly and efficiently process the application. Incomplete applications will not be accepted or acted upon. Please follow these directions and PRINT or TYPE all information. If the information requested is not applicable, write N/A in the space provided. Feel free to use attachments to better illustrate or explain the proposal.

PART A: CERTIFICATION

I hereby certify that the statements furnished in this application and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

DATE SUBMITTED: _____, 20____.

APPLICANT OR AGENT: _____; Circle One: Owner Agent
(Signature)

Applicant's Name: _____

Mailing Address: _____ City: _____ St.: _____ Zip Code: _____

Phone: (____) _____ FAX: (____) _____

Owner's Name (if different from Applicant): _____

Mailing Address: _____ City: _____ St.: _____ Zip Code: _____

Phone: (____) _____ FAX (____) _____

Subscribed and certified by

Received by: _____

City of Hanford Representative

Receipt Number: _____

Date Received: _____

PART B: GENERAL INFORMATION (please print or type)

In order to carry out the intentions of Hanford Municipal Code, the following steps must be completed.

1. The applicant, or his agent, must complete the Lot Line Adjustment application form. The information must be typed or neatly lettered.
2. Submit the following with Lot Line Adjustment application form:
 - a. The actual legal description of the property being transferred which will be used on the deeds transferring the property, including a statement that the transferred territory will be joined with a specific parcel and will not become a separate parcel. Section 8761 of the Professional Land Surveyors Act requires that all descriptions shall be stamped and signed by a licensed land surveyor or registered prior to January 1, 1982, shall be authorized to practice all land surveying.
 - b. Twelve copies of an accurately drawn site plan of professional quality, with the following information:
 - 1) Date, north arrow, and scale of drawing.
 - 2) Existing parcel lines (broken and thin) with dimensions.
 - 3) Adjusted parcel lines (solid and bold) with dimensions.
 - 4) Location, dimensions, distance to adjusted lines, number of stories or height, of all existing surface and underground structures.
 - 5) Name, widths, and location of existing or proposed, abutting or transversing streets, easements, or right-of-ways.
 - 6) Number of each parcel corresponding to the description and include the Assessor's Parcel Number (APN) below the parcel number.
 - 7) Area of each parcel after the adjustment.
 - 8) Location with dimensions to adjusted lines of existing waste water disposal systems and all wells.
 - c. Copies of the deeds and other instruments of record title for all of the effected properties.
3. When the Lot Line Adjustment is completed title to the transferred territory shall be shown the same as the title on the property that it joined.
4. Fees: Calculated in the following manner:
 - a. \$ for filing the application.
 - b. In addition, all County Recorder's fees shall be collected by the Recorder at the time the documents are recorded.
 - c. The County Mapping/Bond fees shall be collected by the Tax Collector prior to the tax clearance signature being placed on the Parcel Map Waiver form, which must be done prior to recording.
5. Items which will be recorded are:
 - a. The Parcel Map Waiver form for the Lot Line Adjustment.
 - b. A deed which contains the description of the property being transferred as outlined in 2.a. above. The legal description on the deed shall include the statement required in 2.a. above.
6. The deed(s) and the Parcel Map Waiver form for the Lot Line Adjustment, recorded pursuant to the Lot Line Adjustment approval, shall be reviewed and approved by the City of Hanford prior to being recorded, and shall contain a statement that the transferred property is being joined with a specific parcel and will not become a separate parcel.

7. The Kings County Treasurer-Tax Collector shall review the Lot Line Adjustment prior to recording the deed(s) and the Parcel Map Waiver form for the Lot Line Adjustment and insure that property taxes are properly paid. Section 66412.(d) of the Subdivision Map Act requires the prepayment of real property taxes prior to recording the deed(s) and the Parcel Map Waiver form for the Lot Line Adjustment.
8. The Parcel Map Waiver form for the Lot Line Adjustment will be recorded at the request of the applicant, or the applicant's agent, after the Kings County Treasurer-Tax Collector has reviewed the Lot Line Adjustment. After the Kings County Treasurer-Tax Collector has reviewed the Lot Line Adjustment, the Kings County Public Works Department will accompany the applicant to the Kings County Clerk-Recorder's Office to record the documents. The Parcel Map Waiver form for the Lot Line Adjustment will be recorded first, followed immediately in sequence with the approved deed(s) transferring the property.

PART C: TYPE OF ENVIRONMENTAL REVIEW REQUIRED

This project is Categorically Exempt from the California Environmental Quality Act, CEQA: Section 15305, Class 5.

PART D: HAZARDOUS WASTE SITE DATA

Pursuant to Section 65962.5(e) of the California Government Code, which states:

(e) Before a local agency accepts as complete an application for any development project which will be used by any person, the applicant shall consult the list sent to the appropriate city or county and shall submit a signed statement to the local agency indicating whether the project is located on a site which is included on any of the lists compiled pursuant to this section. If the site is included on a list, the list shall be specified on the statement.

The following statement must be completed by the owner of the subject property or the owner's authorized agency before this application can be certified complete by the City of Hanford:

STATEMENT FOR THE OWNER OF PARCEL NO. 1:

I have reviewed the "Identified Hazardous Waste Sites" list, dated _____, 20_____, and state that:

The subject site(s) of this application _____ is/____ is not on the "Identified Hazardous Waste Sites" list.

Site Address: _____

Site APN: _____

Signature: _____

STATEMENT FOR THE OWNER OF PARCEL NO. 2:

I have reviewed the "Identified Hazardous Waste Sites" list dated _____, 20_____, and state that:

The subject site(s) of this application ____ is/____ is not on the "Identified Hazardous Waste Sites" list.

Site Address: _____

Signature: _____