

## **SECTION 4.5 – MANUFACTURED HOME SUBMITTAL DOCUMENTATION**

SUBMITTALS SHALL CONSIST OF THE FOLLOWING:

1. 1 Copy - City of Hanford Permit Application form with the Applicant portion filled out as applicable.
2. Two complete sets of Drawings and Documentation including:
  - 2.1 Site Plan
  - 2.2 Floor Plan
  - 2.3 Foundation Plan
    - 2.3.1 Foundation System
    - 2.3.2 Support System
    - 2.3.3 Tie-down System
  - 2.4 Installation Instruction Manual from the manufacturer
  - 2.5 Water System Information
    - 2.5.1 Private (on-site well). Show the location on the Site Plan
    - 2.5.2 Private (water association) Must have a "Will Serve" letter stating the association will provide water
    - 2.5.3 Public (City of Hanford) Must pay Water Impact Fee
  - 2.6 Sewer System Information
    - 2.6.1 Private (individual septic system). Must provide design for the system and obtain a Building Permit. Show the location on the Site Plan
    - 2.6.2 Public (City of Hanford). Must pay Wastewater Impact Fee
  - 2.7 Forms to be completed and associated fees
    - 2.7.1 Mobilehome Installation Information Sheet (completed by Applicant)
    - 2.7.2 Foundation System
      - 2.7.2.1 Form 433A "Installation on a Foundation System". (completed at time of permit application)
      - 2.7.2.2 Form 513C "Certificate of Occupancy". (completed by the inspector after Final Inspection and Approval)
      - 2.7.2.3 Pay a recording fee of \$7.00
      - 2.7.2.4 Pay the HCD fee of \$11.00 per transportable section of the home
    - 2.7.3 Support System (not considered a foundation)
      - 2.7.3.1 Form 513B "Mobilehome Installation Acceptance". (to be completed by the inspector after Final inspection and Approval)

Allow 10 working days for Approval and Permit. You will be notified when the permit is ready. All fees are due when the Permit is issued.

**(END OF SECTION 4.5)**