

CITY OF HANFORD

“Planning Tomorrows”



2013-2014 ANNUAL ACTION PLAN

**City of Hanford
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City of Hanford

Fiscal Year 2013-2014 Action Plan

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ACTION PLAN

Through the Department of Housing and Urban Development (HUD), the City of Hanford receives Community Development Block Grant (CDBG) funds to carry out a wide range of activities directed toward revitalizing neighborhoods and developing viable communities by providing decent safe housing, a suitable living environment and expanding economic opportunities for low and moderate-income households.

The annual Action Plan outlines the programs and individual objectives for each year. The Action Plan serves as the implementing document for the strategies and goals identified in the City of Hanford's Five-Year Consolidated Plan. This Action Plan covers the fifth year of the 2010-2014 Consolidated Plan from period July 1, 2013 to June 30, 2014 (Fiscal Year 2013-2014).

EXECUTIVE SUMMARY

Proposed Objectives and Outcomes

The City of Hanford proposes to use FY 2013-14 CDBG entitlement funds to continue its efforts in promoting decent, safe and affordable housing opportunities for Hanford's low and moderate income persons, as well as building community through various public services. Three of the five activities proposed are listed as high priority in the City's Consolidated Plan.

The FY 2013-14 Action Plan allocates funding to housing rehabilitation activities through the City's Emergency Repair Program. This program targets low to moderate income homeowners and offers financing for emergency repair needs, such as roof replacement, heating/air repair or replacement and handicap modifications. Housing rehabilitation promotes decent safe housing, and is listed as a high priority need in the City's 2010-2014 Consolidated Plan.

The City will continue to provide housing affordability opportunities by allocating CDBG entitlement funds to the City's First time Homebuyer Program. This program offers mortgage assistance to qualifying low to moderate income persons buying a qualifying home in Hanford.

Ongoing code enforcement services are also a high priority activity identified in the City's Consolidated Plan. The City currently has one code enforcement officer assigned to the qualified targeted areas of Hanford. Enforcement/services includes but is not limited to, responding to complaints, providing information and services to the public; all in an effort to eliminate slum and blight and improve Hanford's overall neighborhoods.

The FY 2013-2014 Action Plan, as proposed, allocates funding to various public services providers. The City will continue to support the efforts of the Kings/Tulare Continuum of Care, whose primary function is to bring awareness and services to the homeless population in Hanford (this agency serves Kings/Tulare County cities). The City proposes

a new partnership with Kings Community Action Organization (KCAO) who will provide educational services at Long Field Center.

Evaluation of Past Performance

The City has struggled to expend grant funds in a timely manner, resulting in several action plan amendments. This is partly due to selecting projects that took longer to carry out than initially projected (i.e., public service projects). New to the City of Hanford is the funding of public services through the CDBG entitlement program. The FY 2012-2013 Action Plan allocated funds to various public services which required the execution of a subrecipient agreement. Unfortunately, the drafting of this document and its execution has taken longer than anticipated delaying some projects from moving forward. A summary of the activities identified in the FY 2012-2013 Action Plan and their accomplishments to date are as follows:

- **Housing Rehabilitation/Emergency Repair Program**

The City's Emergency Repair Program offers financing for home repairs with the emphasis being the elimination of health and safety hazards. An amount of \$100,000 was budgeted to this activity.

Accomplishments/Progress: To date, eighteen (18) households have been assisted and four (4) additional households are in the workload. It is anticipated that all projects funds will be expended before December 30, 2013.

- **Kings/Tulare Continuum of Care**

The Kings/Tulare Continuum of Care (COC) is a consortium of partners that includes homeless-service providers, advocacy groups, government agencies and homeless individuals who are working together to end homelessness in the San Joaquin Valley.

The City of Hanford has partnered with the Kings/Tulare COC to address homeless issues in Hanford. During FY 2012-13, the City allocated \$5,000 in CDBG funds to assist with capacity development of the Continuum and member agencies and to continue offering services to homeless individuals and families in Hanford, including two Project Homeless Connect (PHC) events.

Accomplishments/Progress: The first Project Homeless Connect event was held in Hanford in November 2012; assisting 240 homeless persons (and 6-pets). To date, all project funds have been expended.

- **Episcopal Church of Saviour**

The Episcopal Church of Saviour offers a daily soup kitchen to the public, primarily targeting those individuals with little to no income. During FY 2012-13, the City allocated \$5,000 in CDBG funds to provide meals.

Accomplishments/Progress: The Subrecipient Agreement is in final draft phase. Staff has been working with the subrecipient to finalize the terms of the agreement. No funds have been expended to date.

- **Hanford Community Garden**

Provide funds to construct a handicap accessible garden in this existing community garden. The garden will be wheelchair accessible. An amount of \$5,000 was allocated to this activity.

Accomplishments/Progress: To date, there has been no activity. Staff anticipates this project will be completed before June 30, 2013.

- **Code Compliance**

In an effort to improve the quality of Hanford neighborhoods, the City of Hanford utilizes CDBG entitlement funds to provide code enforcement programs and services in Hanford's low to moderate income neighborhoods. An amount of \$71,675 has been allocated to this activity.

Accomplishments/Progress: To date, code enforcement has completed the demolition of 3 substandard houses; cleaned and boarded up 1 vacant house, assisted 2 low to moderate income homeowners with cleaning their properties, conducted a neighborhood cleanup, employed 2 translators to translate commonly used handouts; opened 605 code violation cases, closed 508 cases.

- **Graffiti Abatement**

Provide funds to remove graffiti in Hanford's low to moderate-income neighborhoods. An amount of \$14,000 was allocated to this activity.

Accomplishments/Progress: There has been no activity to date. Staff anticipates that these funds will be re-allocated to another eligible activity in an effort to spend funds more timely.

- **Coe Park Spray Pad**

Provide funds to construct a water splash pad at Coe Park. Coe Park is located in a CDBG targeted area. An amount of \$151,681 was allocated to this activity.

Accomplishments/Progress: This project will be completed by April 30, 2013, at which time all project funds will be expended.

- **Fair Housing**

Provide funds for education and materials related to fair housing. An amount of \$15,000 was allocated to this activity.

Accomplishments/Progress: To date, there has been no activity.

- **Fire Truck Purchase**

Provide funds to purchase a fire engine for station #2. This station is located in and primarily serves a CDBG target area. An amount of \$496,000 was allocated to this activity.

Accomplishments/Progress: To date, the truck has been ordered. Staff projects the purchase to be complete and all project funds to be expended before April 30, 2013.

Community Outreach and Citizen Participation

The City has developed the Citizen Participation Plan that details the specifics for citizen participation. In summary, the Citizen Participation Plan states, with regards to the adoption of the Consolidated Plan and Annual Action Plan, advanced public notice shall occur once a Consolidated Plan document is available for comment and review. There shall be advanced public notice of all public hearings and all public meetings such as the City Council, and other City committee and commission meetings relating to the funds or planning process covered by this Citizen Participation Plan. It also states as follows:

Public Comments, Views and Responses

City of Hanford staff will ensure adequate advance notice of all public hearings and meetings. Adequate noticing will include:

- Public display advertised notices in English and Spanish in the *Hanford Sentinel* at least ten (10) days prior to the public meetings for all Consolidated Plan documents. Notices will indicate that there is a thirty (30) day review period on the Consolidated Plan or Amendment, or a fifteen (15) day review period for the CAPER, in which to receive comments from citizens before submission of the plan or report to the City Council for approval.
- Posted notices at the City Offices, 315, 317 and 319 N. Douty Street.

- Posted notices on Hanford's website (www.ci.hanford.ca.us.)

Public hearings and meetings are necessary in order to obtain public input and to provide the public with the City's responses to public questions and proposals. The law requires a minimum of two (2) public hearings, one regarding community needs and proposed uses of funds, and the second to assess how funds were spent during the previous program year.

Public hearings and meetings will be held at the City Council chambers, 400 N. Douty Street. The City complies with the Americans with Disabilities Act, and will make accommodations for persons with special needs. Public hearings and the review of Action Plan documents will be held at the City Council chambers, which is accessible to people with disabilities. Provisions will be made for people with disabilities when requests are made at least five (5) working days prior to a hearing. Translators will also be provided for Spanish-speaking residents. Public hearings have usually been held in the evening at a time convenient to most residents, especially those who might benefit from the use of funds. The City Council chambers are accessible by public transportation.

Copies of Action Plan documents will be provided to the public free of charge. These materials will be available in a form accessible to persons with disabilities, upon request. Action Plan documents will be available at the City of Hanford Community Development Department, 317 N. Douty Street, Hanford, and Telephone (559) 585-2583. The Action Plan will also be posted on the city's website www.ci.hanford.ca.us.

The City conducted the first of two public hearings on March 19, 2013 to solicit input from residents on the needs in Hanford. The City Council and audience supported the draft projects presented at the public hearing. The meeting was noticed in the *Hanford Sentinel* newspaper in English and Spanish. The meetings are held at 7:00 p.m. for maximum participation. There were no public comments received as a result of the public hearing.

The 30-day review period and notice of public hearing for the approval of the Action Plan was noticed by an advertisement in English and Spanish in the *Hanford Sentinel* on April 6, 2013.

The additional 30-day review period and notice of public hearing for the approval of the revised Action Plan was noticed by an advertisement in English and Spanish in the *Hanford Sentinel* on July 6, 2013.

The City conducted a second public hearing on May 7, 2013 to receive input from residents and approve the Annual Action Plan.

The City conducted a public meeting on August 6, 2013 to inform the residents of the revisions and receive approval of the Annual Action Plan.

See Appendix A of this plan for public comments received.

Hanford will continue to seek to broaden public participation through articles in newspapers and discussion at other forums.

OTHER AVAILABLE RESOURCES

The City of Hanford will use a number of funding sources to leverage and augment Community Development Block Grant (CDBG) funds to address the needs identified in our community and the goals in the Strategic Plan of the 2010-2014 Consolidated Plan.

This includes, but is not limited to the following resources:

- City General Fund
- HOME funds (when available)
- HCD funds (when available)
- CalHome funds (when available)
- Transportation Fund
- Cigarette Tax
- Section 8 by the Kings County Housing Authority
- Low-Income Housing Tax Credits by private developers
- McKinney-Vento Homeless Assistance Act Funds

ANNUAL GOALS AND OBJECTIVES

Table 1 below illustrates the proposed goals and objectives for the upcoming year.

Table 1
Goals, Objectives and Outcomes

Goal Name	Start Year	End Year	Activity Description	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Overall Program Administration	2010	2014	Administration	Hanford	Planning/Administration	\$163,343	
First-time Homebuyer	2013	2014	Housing	Hanford city limits	Affordable Housing	\$303,365	6 households
Housing Rehabilitation Emergency Repair Program	2013	2014	Emergency repairs for very low and low income homeowners facing health and safety problems (including mobile homes)	Hanford city limits	Housing Preservation	\$121,586	12 households
Code Compliance Community Preservation	2013	2014	Provide code enforcement services in the CDBG target	CDBG Target Area with a focus on 900.5 an 1100.2	Neighborhood/Housing Preservation	\$145,000	525 cases

			areas.	census tracts			
Kings/Tulare Continuum of Care	2013	2014	Homeless	Hanford city limits	Homeless	\$10,000	200 PHC
Kings Community Action Organization	2013	2014	Public Service	CDBG Target Area	Youth Program Community Service	\$91,500	40-60 youth/families
Total CDBG Programmed						\$834,794	

GEOGRAPHIC DISTRIBUTION

CDBG Entitlement funds are limited to CDBG Target Areas (located within the Hanford city limits) as shown in Figure 1 of the following page. This area is considered central Hanford and mostly encompasses areas North of Hanford-Armona Road and South of Grangeville Blvd, in between 8th and 13th Avenues. To ensure compliance, the City will also refer to HUD's new mapping tool to identify qualifying areas.

The following census tracts within the CDBG Target Area are also identified as Minority Concentration areas according to recent census maps: tracts 900.5, 900.7, 1002.1, 1002.2, 1100.2, 1100.3 and 1100.4.

Direct benefit programs such as first time homebuyer and housing rehabilitation programs are administered city wide but are limited to very low to moderate income families that are at or below 80% of the Kings County median.

Code Enforcement will address blight and specific actions such as dilapidated homes in the way of broken windows, paint, removal of accumulation of trash and debris, landscaped such as over grown vegetation, leaking swamp coolers and Graffiti. The specific actions would be focused in the following identified areas of Census Tract 000900.5 (with boundaries commencing on the south side of Florinda Street, extended to the north side of Ninth Street and from the east side of Harris Street, extended to the west side of Tenth Street) and Census Tract 01100.2 (with the boundaries commencing at the south side of Third Street extended to the Hanford-Armona Road, and from west side of Tenth Avenue to the west side of Phillips Street).

The City's Annual Action Plan allocates 80% of its funding to CDBG Target Areas and/or Low to Moderate Income Persons.

Figure 1
Low to Moderate Income Concentration Area Map

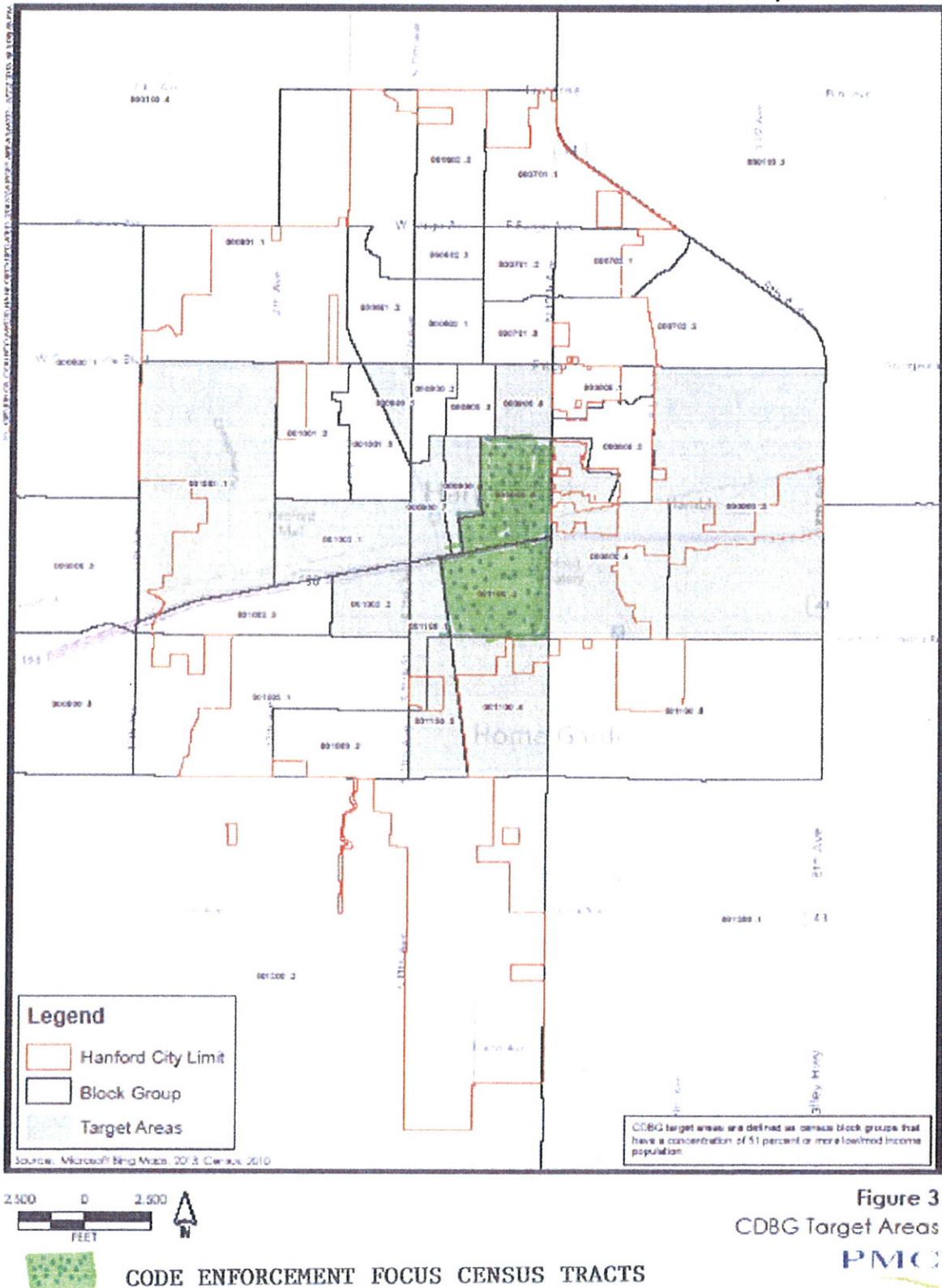


Figure 3
CDBG Target Areas

PMG

Figure 2
Minority Concentration Area Map

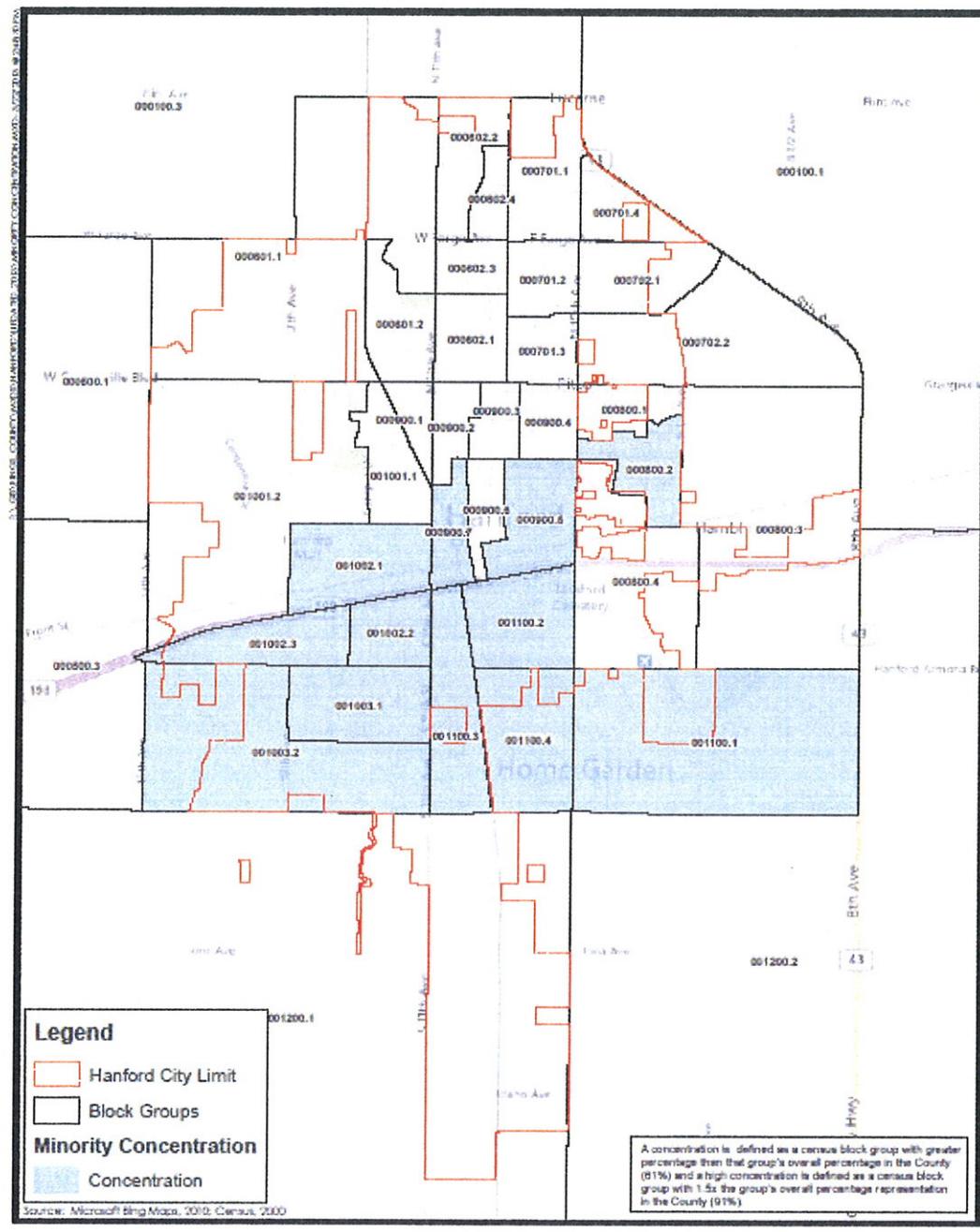


Figure 1
Minority Concentration

Figure 3
Hispanic Concentration Area Map

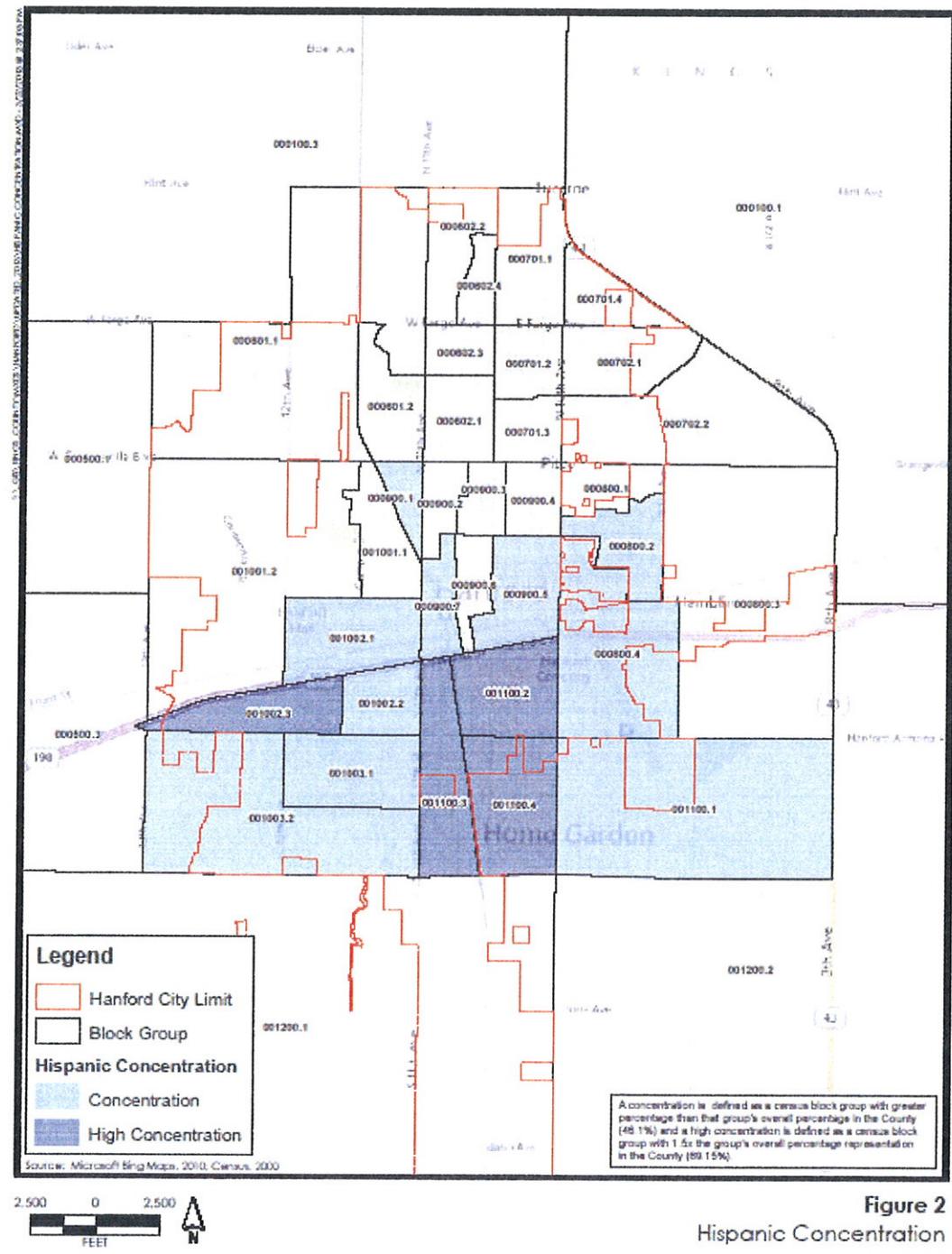


Figure 2
Hispanic Concentration

PMC

HOMELESS PROFILE

Homeless Profile

Homelessness is the result of several factors – loss of employment, inability to find jobs, need for employment retraining, and cost of housing, chronic health problems, physical disabilities, and mental health disability, and drug and alcohol addictions.

Obtaining information is difficult because many are not obviously homeless and may live with friends, family or at temporary shelters. The Kings/Tulare County Continuum of Care conducted a survey of homeless people in both counties in which 129 people responded and the following profile appeared for Hanford:

- There are 129 homeless people.
- 115 are adults and 14 are children.
- 72 homeless are staying in a place not meant for habitation, 22 in an emergency shelter and 35 in transitional housing.
- 58 percent have been homeless for more than one year.
- 48 persons are chronically homeless
- 40 percent of homeless are female; 60 percent are male.
- 88 percent are English speaking, 8 percent are Spanish speaking.
- 7 percent are employed, 90 percent are unemployed.
- 5 percent are veterans.
- 53 percent have a disability.
- 58 percent are ex-offenders.
- 81 percent are from Kings County.
- 43 percent are Hispanic, 54 percent are non-Hispanic.
- 23 percent have less than a grade school education and 54 percent have a high school education, 15 percent have some college and 3 percent have a college degree.
- 8 percent are victims of domestic abuse.
- Alcohol/drug use, lack of affordable housing and unemployment ranked highest as reason for homelessness.
- More than one-half need medical, food, dental, legal, job training and housing assistance.
- The homeless people are not concentrated in a given area, making identification and assistance more difficult.

Homeless Strategy

The City of Hanford will continue to support the efforts of the Kings Community Action Organization (KCAO), Kings United Way, Salvation Army, and Kings/Tulare County Continuum of Care Inc. and others in their efforts to serve the homeless and in homeless prevention. The City is an active member of the Continuum of Care and is diligently working to accomplish several goals; one being the completion of the 10 year Plan to End Homelessness. The City is allocating \$10,000 in this Action Plan to the Kings/Tulare County Continuum of Care. These funds will be used to assist organizations in homeless

housing and service programs. The Continuum of Care developed a comprehensive Five Year Homeless Continuum of Care Plan that details objectives, strategies and action steps for reducing homelessness. The 10-year Plan to End Homelessness, "Connecting the dots" was adopted in July 2011 by the Hanford City Council. The implementation is now being undertaken.

The Kings County Housing Authority is the recipient of Section 8 funding in the county.

Neither the city nor county utilize McKinney-Vento Homeless Assistance Act Funds.

One-Year Goals for Providing Affordable Housing

Programs that the city operates that assist with special populations and homeless transition to permanent housing include first time homebuyer programs, housing rehabilitation, Habitat for Humanity and a multi-family low income complex funded through Home and low-income Housing Tax Credits. Goals in the FY to provide affordable housing opportunities include, but are not limited to the following:

- Submit a HOME project application supporting a 81-unit rental new construction project that will provide housing to low to moderate income persons (targeting incomes at or below 60% of median income);
- Submit a HOME program application seeking additional funding for homebuyer activities;
- Administer a first-time homebuyers program offering mortgage assistance to ensure housing affordability;
- Administer a housing rehabilitation program that offers financing for health and safety repairs;
- Offer abatement services through the Code Compliance program that improve quality of life for low to moderate income homeowners.
- Continue to partner and provide funding to Kings/Tulare Continuum of Care for homeless prevention/housing programs and/or services.

OTHER ACTIONS TO BE UNDERTAKEN

Obstacles to Address Underserved Needs

Lack of funding is the primary obstacle for not meeting all of the City's community and housing needs including those identified as high priority needs. The City as a whole has felt the impact of the economic downturn and has seen its share of foreclosures, a stagnant housing market and businesses struggling. State and federal funding allocations have been reduced because of the economic downturn and California cities (including Hanford) have lost their redevelopment dollars to the State to help fill the state's budget shortfall. These occurrences have contributed to the City's inability to meet all of our community and housing needs.

Foster and Maintain Affordable Housing

Providing for affordable housing opportunities and maintaining Hanford's existing housing stock are high priorities in Hanford. The City offers a first time homebuyer program to assist low to moderate income persons with financing to ensure their housing costs are within their affordability range. The City also supports applications to HCD for rental new construction projects that target low to moderate income families. In an effort to maintain the City's existing housing stock and revitalize existing neighborhoods, the City offers an owner occupied rehabilitation program and code enforcement services.

Removing Barriers to Affordable Housing

The provision of affordable housing and the support of existing and new affordable housing is critical to assuring that all households have access to quality housing. The City of Hanford is committed to removing or reducing barriers to affordable housing and has produced a diversity of housing types, as well as has adequate land to support the projected housing needs of lower income households. Per the City's Analysis of Impediments to Fair Housing Choice (2010), the City has housing affordability issues in both the ownership and rental sectors of the housing market. The current median sales price is \$160,000 which is attainable for someone earning moderate income; however likely out of reach for lower income households. The City's AI identifies a lack of affordable housing supply in Hanford and has identified the following the actions to be undertaken by the City:

Provide assistance to preserve existing affordable housing

- The City currently offers housing rehabilitation loans and/or grants to low to moderate income residents for home repairs, with the emphasis being the elimination of health and safety hazards.
- The City annually monitors two rental new construction projects funded with HOME/City funds to ensure compliance and ensure that qualifying low-income families are occupying the HOME-funded units.

Create new affordable housing

- In an effort to create affordable housing opportunities in Hanford, the City offers a mortgage assistance program. Program funding is proposed in this action plan; and the City will also apply for HOME funding in this FY to fund its mortgage assistance program.

Offer regulatory relief and incentives for the development of affordable housing

- The City annually offers a NOFA for HOME funding in an effort to bring additional affordable housing to Hanford. This year, City will submit an application to the HOME program supporting a rental new construction project that will provide 81-affordable units to low income households. Actual funding is contingent upon an actual award.

Provide adequate sites for the development of affordable housing

- Recent studies (AI (2010) and RHNA (2008)) have indicated that the City has adequate site available for all types of housing development.

Apply for private and public funding to support affordable homeownership programs.

- The City has proposed mortgage assistance in this Action Plan. The City will also submit an application to the HOME program in the FY for additional funding for mortgage assistance programs.

Adapt the homebuyer program to match the current market conditions.

- The City will continue to monitor the programs' policies and procedures to ensure that the City is utilizing the funding effectively.

Homeless and other Special Needs Populations Strategy

Introduction:

The City of Hanford partners with the Kings/Tulare Continuum of Care to facilitate and implement several key initiatives throughout the community as an ongoing effort to reduce and prevent homelessness. The City provides annual funding for the Continuum in the amount of \$10,000 for the annual Point in Time (PIT) and Project Homeless Connect (PHC) events, completion of the HUD CoC Program grant application, and technical assistance to assist agencies in creating and operating housing facilities for the homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

1) Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs:

There are several ongoing outreach efforts led by churches and non-profit organizations within the City of Hanford. Most noteworthy is the local PATH project through Kings View Counseling Services which provides outreach, referrals and services to the unsheltered homeless with behavioral health issues. To date, the program has provided almost 500 outreach services and referrals to unsheltered homeless persons within the City of Hanford. These connections are critical in moving the hardest to reach population from the streets into housing.

The City of Hanford also partners with The Kings/Tulare Continuum of Care for the annual Point in Time (PIT) enumeration and Project Homeless Connect event. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Hanford who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

PHC is a national best practice that is a one-stop-shop of comprehensive support services for people experiencing homelessness. Guests attending the event are partnered with volunteers who assist in identifying and accessing necessary resources. Last year, 38% (91) of the attendees at the Hanford fall PHC event, held on November 1, 2012, were unsheltered. In 2014, the annual Project Homeless Connect event (PHC) will be combined with PIT, and is scheduled for January 2014.

2) Addressing the emergency shelter and transitional housing needs of homeless persons.

While the main priority of the region is creation of new Permanent Housing beds, the Continuum also works to address the emergency shelter and transitional housing needs of homeless persons in an effort to create a full continuum of services for our most vulnerable citizens. The 2013 Point in Time count identified that the region is in need of approximately 19 emergency shelter beds and 7 transitional beds. To meet this need, the Continuum will provide technical assistance to agencies interested in applying for ESG funding to address this need.

In addition, the Continuum has recently implemented Every Door Open, a Coordinated Entry & Assessment System Serving Kings/Tulare Counties. Every Door Open will assist individuals and families who are at-risk of or who are experiencing homelessness within the region. Over the next 12 months, Every Door Open will be implemented as a pilot with agencies who currently participate in the local Homeless Management Information System (HMIS). Participating housing providers will use the same assessment tool, policies on eligibility verification, and data collection forms. Clients with a housing crisis anywhere in the bi-county region can enter the system either through a Provider or through 2-1-1. By following a unified entry protocol, the process of obtaining housing, including emergency and/or transitional housing, becomes more efficient for the client, housing provider, and agency assisting the client with placement.

The Continuum of Care also ranks annual Emergency Solutions Grant (ESG) applications (competitive State funds through HCD) to ensure the applicants are meeting the needs identified through local strategic planning efforts. In January 2013, there were four applications in Kings County, including funding for two existing transitional housing programs operated by Champions Recovery Alternative Programs and one existing emergency shelter operated by Kings County Community Action Organization.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again:

One of the primary goals for the Continuum of Care and City of Hanford is increasing access to housing for chronically homeless individuals and families, veterans, persons with disabilities and youth. Obtaining permanent housing for these individuals and families will shorten the length of time spent in emergency shelters and/or transitional housing. To achieve the goal, the City of Hanford has helped facilitate the following:

- Kings County Behavioral Health and Kings County Housing Authority have partnered in applying for funding for 46 new permanent housing beds that will serve persons with a disabling condition, including 12 designated for chronically homeless clients, during the most recent CoC Program Competition.

- Salvation Army of Hanford has applied for ESG funding for the creation of Homeless Prevention and Rapid Re-Housing program which will serve clients who are homeless or at-risk of becoming homeless within the City of Hanford.

In addition, the City of Hanford will continue to facilitate new permanent housing beds by partnering with the Continuum to provide leadership and technical assistance to agencies interested in the development of homeless housing units. This will be accomplished by partnering with existing, under-utilized programs as well as new programs to promote set-aside units for these target populations.

All programs within the Continuum, emergency, transitional and permanent housing, include supportive services for their clients. Each program designs and implements supportive services based on their target population and partnerships leveraged within the community. The overarching goal of the supportive services offered is to link individuals and/or families with mainstream benefits and income supports, education and employment services, as well as health and life skills services. These linkages are a critical component to assisting clients in self-sufficiency, reducing episodes of homelessness, and preventing recidivism.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

According to the National Alliance to End Homelessness, many people seeking homeless assistance still have an opportunity to remain in their current housing situation, whether it's their own housing or the housing of a friend, relative or co-worker. In light of this, prevention and shelter diversion are key interventions in the fight to end homelessness. Immediate screening for these possibilities at entry is an important tactic and can preserve emergency beds for households that truly have nowhere else to go. Access to rental subsidies and case management at entry is often enough to ensure the household successfully remains housed.

Every Door Open, the bi-county region's coordinated entry and assessment system, will be the primary tool used to assess and divert eligible households from entering the homeless system. Once households enter the system, they will be assessed to determine what housing needs they have. The Kings/Tulare Housing Assistance Application is designed to assist Providers and/or 2-1-1 Operators in conducting these assessments. To determine which households are appropriate for prevention/diversion, Providers and/or 2-1-1 Operators will ask applicants a few additional questions during the assessment.

Another important component of prevention/diversion is assisting households with income supports and connections to mainstream benefits. In 2012, the Continuum

implemented the SSI/SSDI Outreach, Access and Recovery (SOAR) model. SOAR is designed to increase access to SSI/SSDI for eligible adults who are and have a mental illness and/or a co-occurring substance use disorder. Staff from Kings County Behavioral Health, Cornerstone, Kings View Counseling Services, and Champions Recovery Alternative Services has been trained on the SOAR model. Participation by these agencies provides an efficacious method of assisting households who may otherwise pursue homelessness assistance.

Public Housing Strategy

Public housing is provided by Kings County Housing Authority. The provision of public housing is a function of County Government and therefore, the City will not be supplying funding for this segment. The Housing Authority provides low-income families with affordable rental housing that is decent, safe, and sanitary. The Housing Authority provides rental assistance to approximately 1,090 individuals and families in its Section 8 Housing Choice Voucher and affordable housing programs, as is detailed below:

- 688 Section 8 Housing Choice Vouchers (varies according to funding)
- 268 Public Housing Units
- 32 State Housing Apartments
- 12 Foster Youth Transitional Housing Program Spaces
- 45 Farm Labor Housing Residences
- 44 Senior Citizen Apartments
- 1 Market Rate Single Family Home

Lead-Based Paint Reduction Strategy

The Kings County Health Department provides lead paint based testing, as well as provides informational brochures provided by the EPA or HUD. Lead is a highly toxic metal that may cause a range of health problems, especially in young children. When lead is absorbed into the body, it can cause damage to the brain and other vital organs, like the kidneys, nerves and blood. Use of lead based paint was banned for residential use in 1978; therefore housing built before 1978 is considered to be at risk of having lead based paint. In Hanford, twenty three percent (23%) of the City's housing stock is 30 years old or more. The City's strategies to reduce the presence of lead based paint include:

- Implementing the lead-based paint regulations of 24 CFR Part 92 in all federally assisted City housing programs.
- Enforcing federal laws through the permit process and code enforcement services by requiring contractors to be certified (if they are doing work that disturb paint surfaces).
- Providing "Renovate Right" pamphlets to homeowners, homebuyers and contractors.
- Offering housing rehabilitation loans and/or grants to qualifying households to remove/remedy lead based paint.
- Refer individuals possibly affected by lead based paint to their doctors or the Kings County Health Department nurse.

Anti-Poverty Strategy

Household income is an important factor that's affects housing opportunity, and an individual's ability to maintain housing costs along with basic necessities of life. The City's AI (2010) concluded that eleven point four percent (11.4%) of Hanford households are below poverty level. Hanford's current unemployment rate is 13.8%.

Like many California cities, Hanford has seen its share of economic downturn. Recently Hanford has seen prominent businesses such as Pirelli, Exopack, Gottschalks and Mervyns close, resulting in loss of employment for many. The City will continue to assist persons that are low to moderate income and/or vulnerable to being homeless, as well as support those agencies that provide services to low to moderate income and homeless persons.

The City's strategies to reduce the number of poverty-level families are as follows:

- Provide heating and cooling centers in the winter and in summer for homeless and low income persons that do not have access otherwise. For lower income families, this helps offset the rising cost of utilities associated with heating and cooling a home.
- Improve parks located in CDBG targeted area. Recently installed a water splash pad at Coe Park, which is located in a low income area and will help the surrounding residents deal with the valley heat and the rising costs of utilities.
- Continue to partner with KCAO, Kings-Tulare Continuum of Care and other agencies providing services to homeless and low income persons that do not have access otherwise. Funding has been allocated in this Action Plan for homeless prevention services.
- Continue to fund mortgage assistance programs that help lower income households buy in the current market.
- Continue to promote rental new construction activities targeted to lower income households.
- Continue to fund revitalization programs such as housing rehabilitation and emergency repair programs; improving housing conditions for low to moderate income homeowners that could not afford to finance the repairs otherwise.
- Continue to promote educational services targeted to low income persons. Funding has been allocated in this Action Plan to provide educational services at Longfield Center. This center is located in a CDBG target area and primarily frequented by persons living in this area.

Coordination of Services

The City is committed to continuing its participation and coordination with federal, state, County and local agencies, as well as with the private and non-profit sector to serve the needs of target individuals and families in the community.

Effective implementation of the Consolidated Plan involves a variety of agencies both in the community and in the County. Coordination and collaboration between the agencies is important to ensuring that the needs in the community are addressed. The City of Hanford will continue to support, and provide funding when available, to those

public agencies and non-profit organizations that provide services to low to moderate income and homeless persons. Key agencies that are involved in the implementation of the plan as well as additional resources that may be available are described below:

Public Sector

City of Hanford Community Development Department

The City's Community Development Department includes the Housing Division and Economic Development Division. It is responsible for the administration of the City's community development programs.

City of Hanford Public Works Department

The City's Public Works Department includes the Utilities, Streets, Engineering, and Parks Maintenance Divisions. It is responsible for managing infrastructure and park improvement programs/projects.

Kings County Health Department

The County provides lead-based paint testing, education and support for persons with HIV/AIDS.

Kings County Housing Authority

The Housing Authority provides low-income families with affordable rental housing that is decent, safe, and sanitary. The Housing Authority provides rental assistance to approximately 1,090 individuals and families in its Section 8 Housing Choice Voucher and affordable housing programs, as is detailed below:

- 688 Section 8 Housing Choice Vouchers (varies according to funding)
- 268 Public Housing Units
- 32 State Housing Apartments
- 12 Foster Youth Transitional Housing Program Spaces
- 45 Farm Labor Housing Residences
- 44 Senior Citizen Apartments
- 1 Market Rate Single Family Home

Kings County Department of Human Services

The goals of this department are as follows:

- Protect the children and adults of Kings County who are at risk
- Promote safety and well being of the families of Kings County to achieve family permanence, stability and self-reliance.
- Provide temporary economic assistance for those in need.
- Provide comprehensive employment and training services that promote personal responsibility, insure self-sufficiency, job retention and self-esteem.

Non-Profit Agencies

There are several non-profit agencies that serve the area such as Kings Community Action Organization who provides services related to child development, adolescent services, domestic violence, Head Start and homeless person services. The Kings/ Tulare

Continuum of Care is focused on systematically implementing programs that will help support existing homeless organizations. The main goal is to provide local organizations the tools and resources they need, to effectively combat homelessness. The Kings County Commission on Aging and Kings Tulare Area Agency on Aging provide assistance to seniors in Kings County and Tulare County. The Central Valley Regional Center provides help to individuals with developmental disabilities, and children at risk. The Kings County Rehabilitation Center provides substance abuse education and treatment. Kings View Mental Health Services provides mental health services.

Public Services

The FY 2013-2014, as proposed, will fund two (2) public service providers. The first is the Kings/Tulare Continuum of Care which will continue its efforts to combat homelessness; and second is Kings Community Action Organization which will provide educational services at Hanford's Longfield Center.

Strengths/Gaps in the Delivery System

The primary strength in the delivery of the Action Plan is the system that is in place for social services. The City also has a good relationship with other government agencies and non-profits. Funding is a major gap in the delivery system. There is a lack of infrastructure throughout the City, specifically in the lower income neighborhoods, which are typically the older neighborhoods. There are not enough social services and affordable housing. And economic opportunities especially sustainable jobs are not readily available. As the City continues to grow, and its needs grow, and state and federal funding diminish, these gaps will become more significant.

Monitoring

It is the responsibility of the City of Hanford Community Development Department staff to monitor all HUD funded activities to ensure that statutory and regulatory requirements including those enumerated in the Consolidated Plan certifications are being met and that performance reports and all other information submitted to HUD is correct and complete. The standard established by the City is to have no significant monitoring comments and to have no audit findings. Appropriate mechanisms have been established to ensure compliance with specific long-term monitoring requirements of the Community Development Block Grant program.

Specific monitoring functions of the Community Development Department staff include: review of potential activities to ensure compliance with eligibility, national objectives and overall benefit; review of projects, prior to, during and at completion of their implementation to ensure compliance with all statutory and regulatory requirement; review of financial documentation prior to request for funds through IDIS or other funding mechanism; supervise and train employees with emphasis on HUD statutory and regulatory requirements; prepare for and cooperate with city auditors conducting the annual Single Audit of federal funds received by the City; and review all report and other documentation submitted to HUD to ensure correctness and completeness.

The Community Development Department staff also reviews subrecipients through financial and compliance monitoring to determine that all financial and regulatory requirements are met. Heavy reliance is placed on having subrecipient agreements, which require submission of documentation as funds are drawn down by the subrecipient, thereby enabling monitoring to occur throughout the course of the subrecipient contract.

HOPWA Program Requirements

The City does not utilize HOPWA funds.

Discharge Policy Certification

County agencies provide assistance to person being discharged from publicly funded institutions or shelters. The One Stop Job Center provides employment for youths and people on probation. Parolees also receive job training in the correctional facility. The One Stop Job Center is also the county wide location for employment opportunities and consists of employment development department, Proteus, Kings County job training office and others. The City of Hanford does not provide assistance to this group, due to the fact that it is managed at the county level.

Appendix A

Public Comments

Appendix A includes the comments provided at the two Annual Action Plan public meetings held on March 19, 2013 and May 7, 2013. This section also includes the comments submitted during the public review period made at the City Council hearings on those dates.

Public Meeting Number 1:

The first community meeting, a public hearing on the Annual Action Plan was held on March 19, 2013 at 7:00 p.m.

No comments were received.

Public Meeting Number 2:

The second community meeting, a public hearing on the Annual Action Plan is scheduled for May 7, 2013.

A community resident spoke in opposition to funding code enforcement activities. He stated that funding should be used to hire a code enforcement supervisor to improve the program or applied to graffiti abatement.

Public Meeting Number 3:

A third community meeting is scheduled for August 6, 2013 to approve the revised 2013-14 Action Plan.

Appendix B

Certifications

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. To affirmatively further fair housing and in response to a recent fair housing review, the City has completed the following tasks to date:

- Entered into a Voluntary Compliance Agreement with HUD;
- Added a relay service number (711) to all advertising that includes a telephone number;
- Revised its data collection procedures to adhere to the OMB method of collecting data;
- Selected a Section 504 coordinator.
- Amended ADA Self Evaluation and Transition Plan to establish timeframes to implement recommendations identified in the plan.
- The City has allocated \$15,000 to Fair Housing education and materials to the residents of Hanford.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace - It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;

- (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law compliance, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission:		*2. Type of Application		* If Revision, select appropriate letter(s)
<input type="checkbox"/> Preapplication		<input checked="" type="checkbox"/> New		
<input checked="" type="checkbox"/> Application		<input type="checkbox"/> Continuation		*Other (Specify) _____
<input type="checkbox"/> Changed/Corrected Application		<input type="checkbox"/> Revision		
3. Date Received:		4. Applicant Identifier:		
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:		
State Use Only:				
6. Date Received by State:		7. State Application Identifier:		
8. APPLICANT INFORMATION:				
*a. Legal Name: City of Hanford				
*b. Employer/Taxpayer Identification Number (EIN/TIN): 94-6000345		*c. Organizational DUNS: 149 340 676		
d. Address:				
*Street 1: <u>319 N Douty St</u>				
Street 2: _____				
*City: <u>Hanford</u>				
County: <u>Kings</u>				
*State: <u>California</u>				
Province: _____				
*Country: <u>USA</u>				
*Zip / Postal Code <u>93230</u>				
e. Organizational Unit:				
Department Name: Community Development		Division Name:		
f. Name and contact information of person to be contacted on matters involving this application:				
Prefix: <u>Mrs.</u>		*First Name: <u>Melody</u>		
Middle Name: _____				
*Last Name: <u>Haigh</u>				
Suffix: _____				
Title: <u>Community Development Manager</u>				
Organizational Affiliation: Municipality				
*Telephone Number: <u>559-585-2583</u>		Fax Number: <u>559-583-1633</u>		
*Email: <u>mhaigh@ci.hanford.ca.us</u>				

Application for Federal Assistance SF-424

Version 02

*9. Type of Applicant 1: Select Applicant Type:

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

*10 Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant

*12 Funding Opportunity Number:

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Hanford

*15. Descriptive Title of Applicant's Project:

Community Development Block Grant Program. Program is designed to address local housing needs, upgrade the physical environment and provide for a viable community.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 20

*b. Program/Project: 20

17. Proposed Project:

*a. Start Date: 7/13

*b. End Date: 6/14

18. Estimated Funding (\$):

*a. Federal	\$375,000
*b. Applicant	_____
*c. State	_____
*d. Local	_____
*e. Other	_____
*f. Program Income	\$337,000
*g. TOTAL	\$712,330

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on 04/06/2013

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E. O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. _____ *First Name: Darrel _____

Middle Name: L. _____

*Last Name: Pyle _____

Suffix: _____

*Title: City Manager

*Telephone Number: 559-585-2516

Fax Number: 559-585-2595

* Email: dpyle@ci.hanford.ca.us

*Signature of Authorized Representative: 

*Date Signed: 5/8/2013

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk (*) on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry	Item	Entry
1.	Type of Submission: (Required) Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> * Preapplication * Application * Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date. 	10	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.		
12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.		
13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.		
14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if necessary.		
15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project, if appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.		
16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District and 16b. Enter all Districts affected by the program or project. Enter in the format: 2 characters State Abbreviation + 3 characters District Number, e.g., CA-005 for California 5 th district, CA-012 for California 12 th district, NC-102 for North Carolina's 102 nd district. <ul style="list-style-type: none"> * If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. If nationwide (i.e., all districts within all states are affected), enter US-all. If the program/project is outside the US, enter OO-OOO. 		
17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.		
18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.		
19.	Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the		
a.	Legal Name: (Required) Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website.		
b.	Employer/Taxpayer Number (EIN/TIN): (Required) Enter the Employer or Taxpayer identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-1444444.		
c.	Organizational DUNS: (Required) Enter the organization's DUNS or DUN544 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website.		
d.	Address: Enter the complete address as follows: Street address (if required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is JB).		
e.	Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the		

<p>assistance activity, if applicable</p> <p>f. Name and contact information of person to be contacted on matters involving this application. Enter the name (First and last name required), organization affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application</p>	<p>State intergovernmental review process: Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State</p>		
<p>g. Type of Applicant (Required): Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="0" data-bbox="208 438 882 1008"> <tr> <td data-bbox="208 438 523 1008"> A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribe Government (Federaly Recognized) J. Indian/Native American Tribe Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority </td> <td data-bbox="523 438 882 1008"> M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-Serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (Specify): </td> </tr> </table>	A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribe Government (Federaly Recognized) J. Indian/Native American Tribe Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-Serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (Specify):	<p>20. Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audiovisual advances, loans and taxes.</p> <p>If yes, include an explanation on the continuation sheet.</p> <p>21. Authorized Representative (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) (Required), telephone number (Required), fax number and email address (Required) of the person authorized to sign for the applicant A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>
A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribe Government (Federaly Recognized) J. Indian/Native American Tribe Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-Serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (Specify):		

Appendix D

FY 2013-2014 Projects

City of Hanford
FY 2013-2014 Action Plan
2010-2014 Consolidated Plan

U.S. Department of Housing and Urban Development
Consolidated Plan
Listing of Proposed Projects

**City of Hanford
FY 2013-2014 Action Plan
2010-2014 Consolidated Plan**

U.S. Department of Housing and Urban Development
Consolidated Plan
List of Proposed Projects

FY 2013-2014 Action Plan 2010-2014 Consolidated Plan City of Hanford

U.S. Department of Housing and Urban Development
Consolidated Plan
Listing of Proposed Projects

City of Hanford FY 2013-2014 Action Plan 2010-2014 Consolidated Plan

U.S. Department of Housing and Urban Development
Consolidated Plan
Listing of Proposed Projects

Project ID/ Local ID	Project Title / Objective / Priority / Description	HUD Matrix Code / Title / Citation / Accomplishments	Funding Sources
	Kings/Tulare Continuum of Care	05	
	Support homeless prevention and services.		Public Services - General
	High Priority	570.208(a)2	
			Total: \$ 10,000.00
			CDBG \$ 10,000.00
			Redev. Housing \$ 0.00
			HOME \$ 0.00
			General Fund \$ 0.00
			Other: \$ 0.00

**City of Hanford
FY 2013-2014 Action Plan
2010-2014 Consolidated Plan**

U.S. Department of Housing and Urban Development
Consolidated Plan
Listing of Proposed Projects

**City of Hanford
FY 2013-2014 Action Plan
2010-2014 Consolidated Plan**

U.S. Department of Housing and Urban Development
Consolidated Plan
List of Proposed Projects

Appendix E
Executed Resolution

RESOLUTION NO. 13-21-R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD
APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN
FOR FISCAL YEAR 2013-14**

At a regular meeting of the City Council of the City of Hanford duly called and held May 7, 2013, upon motion of Council Member JAMESON, and seconded by Council Member IRWIN, and carried, the following resolution was adopted:

WHEREAS, the City of Hanford opted to become an Entitlement Community within the Community Development Block Grant (CDBG) Program in November 2003, allowing the City to receive an allocation directly from the U.S. Department of Housing and Urban Development (HUD) each year; and

WHEREAS, the City of Hanford should receive \$375,330 in CDBG Entitlement Funds in Fiscal Year 2013-14; and

WHEREAS, the \$375,330 in annual funds are to be used to benefit low to moderate-income households and neighborhoods in the elimination or prevention of slum and blight for such programs as housing rehabilitation, affordable homeownership assistance, neighborhood improvement, community services, as well as community development activities such as the construction or rehabilitation of community infrastructure and facilities and economic development; and

WHEREAS, pursuant to the provisions of the Housing and Community Development Act of 1974, as amended, the thirty day review period for the Action Plan for Fiscal Year 2013-14 has expired without public comment.

NOW, THEREFORE, BE IT RESOLVED that the City Council adopt the Community Development Block Grant Action Plan for the period from Fiscal Year 2013-14 (Exhibit A).

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on **MAY 7, 2013**, by the following vote:

AYES: CURRY, IRWIN, JAMESON, PANNETT, MARTINEZ

NOES: NONE

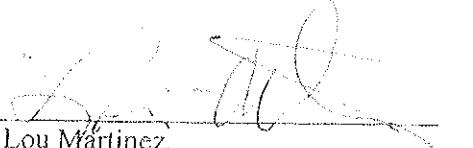
ABSTAIN: NONE

ABSENT: NONE

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Melonie Patrick, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 7th day of **MAY 2013**.

Date: May 14, 2013

APPROVED: 

Lou Martinez,
Mayor

ATTEST: M. Patrick
Melonie Patrick
City Clerk

Appendix B

Certifications

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace - It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will-
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted-
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law compliance, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

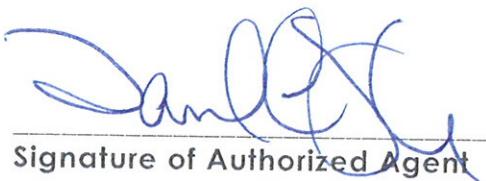
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan—The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3—It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature of Authorized Agent

5-14-13
Date

City Manager

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan - It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including Section 108 guaranteed loans during program years 2010, 2011, 2012 (a period specified by the grantee consisting of one, two or three specific consecutive years), shall principally benefit persons of low and moderate-income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force—It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-Discrimination Laws—The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint—Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, L, and R;

Compliance with Laws—It complies with applicable laws.


Signature of Authorized Agent

5-14-13
Date

City Manager

Title

Appendix to Certifications

Instructions Concerning Lobbying And Drug-Free Workplace Requirements

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplace in question (see paragraph 3).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

319 N. Douty Street, Hanford, Kings County, California 93230

Check _____ if there are workplaces on file that are not identified here; the certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Appendix C

Standard Form 424

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission:		*2. Type of Application * If Revision, select appropriate letter(s)
<input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application		<input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision *Other (Specify) _____
3. Date Received:		4. Applicant Identifier:
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Hanford		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 94-6000345		*c. Organizational DUNS: 149 340 676
d. Address:		
*Street 1: <u>319 N Douty St</u>		
Street 2: _____		
*City: <u>Hanford</u>		
County: <u>Kings</u>		
*State: <u>California</u>		
Province: _____		
*Country: <u>USA</u>		
*Zip / Postal Code <u>93230</u>		
e. Organizational Unit:		
Department Name: Community Development		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Mrs.</u>		*First Name: <u>Melody</u>
Middle Name: _____		
*Last Name: <u>Haigh</u>		
Suffix: _____		
Title: <u>Community Development Manager</u>		
Organizational Affiliation:		
Municipality		
*Telephone Number: <u>559-585-2583</u>		Fax Number: <u>559-583-1633</u>
*Email: <u>mhaigh@ci.hanford.ca.us</u>		

Version 02

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Hanford

***15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Program. Program is designed to address local housing needs, upgrade the physical environment and provide for a viable community.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 20 *b. Program/Project: 20

17. Proposed Project:

*a. Start Date: 9/13 *b. End Date: 8/14

18. Estimated Funding (\$):

*a. Federal	479,714
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	\$337,000
*g. TOTAL	816,714

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on 07/06/2013

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr.

*First Name: Darrel

Middle Name: L.

*Last Name: Pyle

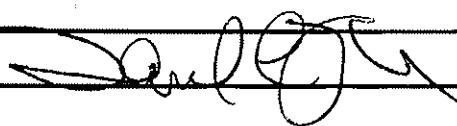
Suffix: _____

*Title: City Manager

*Telephone Number: 559-585-2516

Fax Number: 559-585-2595

* Email: dpyle@ci.hanford.ca.us

*Signature of Authorized Representative: 

*Date Signed: 8/6/2013

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A